

Regular Session

April 12, 2023

The Primghar City Council met in regular session on April 12, 2023, at 5:00 PM in the council chambers with Mayor Kurt Edwards presiding. Council present – Steve Wittrock, Tim Honkomp, Ryan Jenness, Ken Miller, and Kevin Smith. Staff present – Carol Chicoine, Sarah Rohwer, and Mike Warnke. Motion Jenness, approving the consent agenda, approving April 12th agenda, council minutes from March 8, 2023; library board minutes from February 8, 2023 and March 8, 2023; golf board minutes from March 21, 2023; and The Cobblestone Bar Class C Liquor License with Outdoor Service. Second Honkomp, all ayes, motion carried.

Lindsi Fulk, Jessica Halverson, and Jessica Whitney with the Primghar Chamber of Commerce attended the council meeting to discuss Cobblestone Days that will take place June 16th through the 18th. Halverson discussed the Chamber's proposed plans to have all the festivities on the square this year and outlined the proposed plans for road closures for these events.

During citizen's concerns, Councilman Smith explained that Denise Moore had contacted him about a tree that is in her backyard that is in the power lines. Smith inquired if the tree could be trimmed back far enough to where the power lines were not going through the tree branches. Mike Warnke gave council an update on projects that city employees have been working on including bringing the 79 tractor to Triple R to have it repaired, dragging roads, boring a water line along B40, picking up branches, graves, mapping the electric lines for the GIS software, putting up new banners along the highway, employee hearing tests, and contacting surrounding towns to see if they would let Primghar borrow their street sweeper. City Attorney Bruce Green did not have any comments.

Motion Smith open Public Hearing Amendment No 1 to the Urban Primghar Urban Revitalization Plan. Second Honkomp, all ayes, motion carried. Public hearing opened at 5:23 pm. No comments were received written or oral. Motion Jenness to close Public Hearing. Second Miller, all ayes, motion carried. Public Hearing closed at 5:23 pm. Motion Honkomp Consider Resolution Approving Amendment No 1 to the Primghar Urban Revitalization Plan. Second Smith, all ayes, motion carried. Motion Jenness Resolution Approving MRES Representative and Alternate. Second Smith, all ayes, motion carried.

Motion Honkomp Resolution Approving Ambulance Billing Non-Emergent Rate. Second Jenness, all ayes, motion carried. Motion Miller Resolution Approving DA Davidson Municipal Advisor Agreement. Second Honkomp, all ayes, motion carried. Motion Smith Authorizing Application O'Brien County Foundation Primghar Library – Lighting. Second Honkomp, all ayes, motion carried. Motion Smith Authorizing Application O'Brien County Foundation Grant Primghar Ambulance. Second Jenness, all ayes, motion carried. Motion Jenness Authorizing Application O'Brien County Foundation KidsKampus Daycare Expansion. Second Honkomp, all ayes, motion carried. Motion Honkomp Authorizing Application O'Brien County Foundation Grant City Siren replacement. Second Jenness, all ayes, motion carried.

Motion Jenness Authorizing Support O'Brien County Fair Board Land O'Lakes and CFE Grant. Second Wittrock, all ayes, motion carried. Motion Miller Resolution Ordering Construction of the Generation Addition and Fixing a Date for Hearing Theron and Taking of Bids Therefor on May 10, 2023. Second Smith, all ayes, motion carried. Motion Honkomp Resolution Approving Engagement Agreement for Sewer Revenue Bond Council not to exceed \$19,200. Second Jenness, all ayes, motion carried. Motion Smith Resolution Fixing Date for a meeting on the proposition to Authorize a Loan and Disbursement Agreement and the Issuance of Notes to the Evidence of the Obligation of the City thereunder for May 10, 2023. Second Miller, all ayes, motion carried.

Motion Honkomp Resolution to Establish Policies for CDBG Grant: Residential Anti-Displacement and Relocation Assistance Plan (RARA); A procurement Policy of Goods and Services; A Code of Conduction; The Prohibition of the Use of Excessive Force; An Affirmative Fair Housing Policy; and An Equal Employment Opportunity During the Execution of Federally Assisted Projects. Second Smith, all ayes, motion carried. Motion Smith Resolution approving Contract with WAPA -MRES to Administer Renewable Energy Certificates. Second Jenness, all ayes, motion carried. Motion Honkomp Resolution Accepting WTFAP Grant and Approving Contract. Second Smith, all ayes, motion carried.

Motion Jenness Resolution Approving Summer Help. Second Miller, all ayes, motion carried. Motion Smith Resolution Camping and Shelter House Rates. Second Miller, all ayes, motion carried. Clerk Chicoine discussed with council about proposed rate increases for Electric, Water, and Sewer rates. After discussing current electric rates with Evan from Missouri River Energy Services, there is a proposed 5% base rate increase. Chicoine is working with DA

Davidson with the Water and Sewer rates. Review of health, vision, and dental insurance rates for July 1 were presented. The Chicoine also informed council The “How Well Do You Know Your Municipality” Survey that Missouri River Energy Services (MRES) is hosting has been a success so far. Primghar’s incentive for completed surveys filled out/brought into City Hall is a reusable insulated grocery tote that features the municipal utility logo and the Missouri River Bright Energy Solutions logos and an LED Lightbulb.

Clerk Chicoine gave updates on the Street, Playground, and Lagoon projects that the city has been working on. While discussing the street project on 4th Street NE, Chicoine informed council that Justin Christensen with DGR Engineering has completed the assessments and they will be moving on to the lawyers for review. The playground equipment is on backorder and is estimated to arrive in August of 2023 and the insulators for the replacement of the transmission line should be shipping this week so the project can move ahead.

Chicoine also brought up rescheduling June’s regular council meeting to a later date. Motion Jenness to move the regular council meeting from June 14th to the 21st. Second Wittrock, all ayes, motion carried. Chicoine also mentioned that March’s financial report was not able to be completed before the council meeting due to an issue with the software and will be presented at May’s meeting.

Motion Smith approving the April Claims and bills paid in vacation. Second Miller, all ayes, motion carried. For nuisance abatements, after Clean Up Days is over, properties that are non-conforming with the city ordinances will be sent letters instructing the property owners that they need to remove the excess debris. Also, the City will begin the process of going after the abandoned property at 180 2nd St SW since the utilities have been disconnected for over 6 months. Motion Honkomp to adjourn. Second Miller, all ayes, motion carried. Meeting adjourned at 6:19 pm.

ATTEST: Sarah Rohwer, Deputy City Clerk

Kurt Edwards, Mayor