

The Primghar Public Library Board met Wednesday, January 11th in the lounge area of the library. Vice-President K. Geerdes called the meeting to order at 1:05 p.m.. Other board members present were K. Luedke and I. Roed. Also present were Library Director L. Langfitt and City Clerk Carol Chicoine.

SECRETARY'S REPORT: I. Roed moved to approve the December minutes. K. Luedke seconded the motion. Motion approved.

FINANCIAL REPORTS:

- City Clerk Carol Chicoine reported the library budget half way through the year remains financially sound. The library budget proposal for the 2023-2024 year will be approved at the February meeting. A portion of the library funds has been invested in a 12 month CD at the rate of 3.7%. K. Luedke moved to approve the City Financial report. I. Roed seconded the motion. Motion approved unanimously.
- Library Director L. Langfitt reported expenses of: book orders for adults and children, office supplies, usual monthly utilities and salaries, and the Advantage-Online Newspaper bill for the Bell covering the years from 2014-2021 (now available online). Donations for the Giving Tree totaled \$525. I. Roed moved to approve the December expenses and report. K. Luedke seconded the motion. Motion approved unanimously.

LIBRARY DIRECTOR'S CIRCULATION REPORT: The month of December proved to provide challenges to the circulation numbers. The extreme winter weather in addition to holiday interruptions lessened the numbers in most line items in the report. E Books available from Bridges outside of library hours did show an increase of usage.

OLD BUSINESS:

- The Early Out Wednesday Program activities are planned weekly by the library director. They include art projects, STEM activities, and a snack among the many things that happen during the time the students are present. Library board members were able to witness the energy and excitement of the students as they arrived for the Early Out Wednesday program .
- The ERATE Form 470 is complete and the bid process is underway.

NEW BUSINESS:

- The credit line with Amazon has expired and will no longer be available due to changes in their policies. After discussion, it was decided that library charges to Amazon could be moved to the city Amazon account.
- The Book club will meet February 22 reading and discussing the book Lady Clementine by Marie Benedict.
- Summer Library Program materials have been ordered through the IRead Program.
- The O'Brien County Naturalist Library Program is on hold as a naturalist is currently not on staff with O'Brien County Conservation.
- An energy audit of the library building will take place in January.

I. Roed moved to adjourn at 1:39 p.m.. K. Luedke seconded the motion. Motion carried.

The next Library Board meeting will be Wednesday, February 8th at 1:00 p.m.

Secretary,

Kathy Luedke