

Primghar RAGBRAI (Meeting Town) Vendor Application

Please return this form with payment via mail or email:

Primghar City Hall (RAGBRAI)
160 S Hayes Ave
Primghar, Iowa 51245
deputy2primghar@tcaexpres.net

Thank you for your interest in being a food vendor when RAGBRAI arrives in Primghar on Sunday, July 23! We want all businesses, organizations, and individuals to be successful in this Ragbrai event so that we can make Primghar a successful community event. We are expecting around 20,000 riders and in addition the support vehicle drivers. It is our job to provide food for all participants and we need the help of many others for this large event!

Company/Business Name: _____

Contact Person: _____

Mailing Address: _____

City, State, ZIP: _____

Phone #: _____

Email: _____

Sales Tax Permit # or FED ID or Social Security #:

Is electricity needed? (Additional \$75)

Yes _____ No _____

If yes, how many amps will you draw? _____

120 or 240 volts? _____

Prices: (Please Circle Below)

Vendor spaces will be 10 x 20ft—if larger space is required for your booth, an extra spot needs to be purchased

- Local (from town) (\$100)**
- In the County (\$200)**
- Outside County (\$350 Profit, \$200 Non-Food)**
- Extra Spot (\$200)**

If you have a menu of what you will be serving please attach. If you don't please fill out the following:

Items being served:

Price: With Wrist Bands---Without:

*Hour of operation will be from 9am -3:30pm (shut down time)

Vendors must provide one or two trash receptacles for their booths (approx. 30 gal). Large dumpsters will be provided around the area for emptying. We ask for your space and belongings to be cleaned up before leaving. *All vendors must be cleaned up and out of town by 8pm.* Vendors will be located on the North and East side of our town square (Hayes and 1st St. NE) We will review your application and requirements and locate vendors accordingly. A map will be emailed out to the provided email address above when locations are decided.

Vendor Checklist

- Application
- Menu of Product (if available)
- Total Payment
- Copy of Certified or Liability Insurance
- Temporary Food License
https://dia.iowa.gov/sites/default/files/documents/2016/01/temporary_license_application_2016.pdf
- Sales Tax Permit
Iowa Department of Revenue—(515) 281-3114 or <https://tax.iowa.gov>

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List all hazardous materials that will be at your site (gasoline, propane, cleaning materials, etc.) _____

If you have any references or past experiences please fill out the following section or attach them to this application.

Event: _____ Dates: _____

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Event: _____ Dates: _____

Event: _____ Dates: _____

Signature: _____ Date: _____

Please return all applications by June 1, 2017

Any questions please call:

Kelsey Roos (712-261-0344) or Jaynee Smith (712-261-0730)