

City of Primghar
160 S. Hayes Ave.
P.O. Box 39
Primghar, IA 51245
Phone & Fax: 712/957-2435
Email: primghar@tcaexpress.net

Park Shelter House Rental Policy

Rental Fee: \$30 non-refundable

Damage/Cleaning Deposit Fee: \$30 refunded after date IF all is found in acceptable condition and key returned.

Please make checks payable to the City of Primghar. The Rental fee will be deposited. The damage/cleaning fee check will be held and given back to you provided the following requirements are met:

1. Wipe off all picnic tables, benches, counters and appliances.
2. Sweep floors and clean up any spills.
3. Carry out your own trash. (You will need to provide trash bags as well).
4. Check restrooms for messes.
5. Pick up any trash outside the building or on the playground.
6. Turn out the light, lock the doors and return the keys to the City office. (You may drop them in the utility payment drop box.)
7. Report any problems to the City Clerk.

The shelter house will not be available before 8:00 A.M. on the rental date unless special arrangements are made with the City Clerk. The City Clerk accepts reservations up to one year in advance, however, reservations will not be held until all fees are paid and the application completed. In case of cancellation, notify the City Clerk.

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Park Shelter House Rental Application

Name _____ Date Requested: _____

Address _____ Phone # _____

City _____ State _____ Zip _____

I have read the Primghar Park Shelter House Rental Policy above and agree to the terms stated therein. I agree to be responsible for any damage done to the building while it is being used by me or my party, and to the fullest extent of the law, I agree to defend, pay in behalf of and hold harmless the City of Primghar, against any and all claims, demands suits, losses, including all cost connected therewith, for any damage which may be asserted, claimed or recovered against or from the City of Primghar, its elected and appointed officials, and employees, by reason of personal injury, including bodily injury and death; and/or property damage, including loss of use thereof, which arises out of the alleged negligence of the renting party and/or in any way connected or associated with this agreement.

Signature _____ Date _____

For Office Use

Key Number _____ Key Returned _____ on _____

Deposit Paid on _____ in (Cash or Check) Deposit Returned (Yes / No) on _____

Revised on 2/10/14 WLE